

Whittington Parish Council

Draft Minutes Parish Council Meeting **Monday 16th March 2020** in Whittington Village Hall

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 gillianhodgson6@gmail.com

Agenda & Full Minutes of meetings available at <http://www.whittingtonvillage.org.uk/blog/parish-council/> &
<https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sched=doc&cat=13179&path=13175,13177>

Stefanie Gray, Development Officer, Directorate for Communities and the Environment, Lancaster City Council to discuss a subsidised tree planting scheme “amilliontrees” postponed until further notice.

Public meeting attended by 1 member of the public. V.E. Day Commemoration event plans to be confirmed.

Present were Cllrs Hall, Close, Fell, Morgan, Sutherland, Gillian Newton, the Clerk; no members of the public were present during the Parish Council meeting.

Due to the Corona Virus situation most items will be discussed electronically.

1500 Apologies for absence were received from City Cllr Scothern.

1501 Minutes of the Parish Council meeting held on Monday 20th January 2020 (attached) were read and agreed by Cllrs and signed as a true record by Cllr Hall.

1502 Clerk's report – Wagtail newsletter is published electronically alternate months, contact wagtailnews@gmail.com. Financial Regulations circulated electronically and will be discussed at the Annual Parish Council Meeting. Clerks & Councils Direct newsletter Issue 128 will be circulated at a later date..

1503 **PACT** No crimes reported during December. 1 crime reported during January – Criminal damage and arson on or near Keer Holme Lane – under investigation. Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley and Rural Areas. The link to local crime figures available at www.police.uk Lancashire Constabulary>Upper Lune Valley and then your postcode. Contact PC 3573 Rob Barnsley Community Beat Manager or PCSO 7109 Sarah Shepherd morecambep@lancashire.pnn.police.uk Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/>

to identify your exact location eg: bus station at village hall is **surprises:splashes:printers**

1504 Finance

- a) Confirmation Cllrs Sutherland & Morgan are registered as signatories.
 - b) Shooting Rights negotiation. Payment now overdue. Cllr Hall to update Cllrs electronically.
 - c) CHEQUE 584 HMRC £79.40 March PAYE payment agreed by Cllrs and signed by Cllrs Hall and Close.
 - d) CHEQUE 585 £12.67 G.Newton expenses for stationery purchased agreed by Cllrs and signed by Cllrs Hall and Close.
 - e) CHEQUE 586 £190.80 Colin Hall for dog bin agreed by Cllrs and signed by Cllrs Close and Sutherland.
- Current account Sheet 306 14th Feb. £5,450.27 and Bonus Saver account Sheet 75 14th Feb. £143.85**

1505 Planning

- 1.1 19/01509/FUL and 19/01510/LB** Listed building application for works to facilitate the change of use and conversion of barn and shippon to form dwelling (C3) and holiday cottage (C1), erection of a single storey rear extension, installation of replacement roof on existing barn, installation of steel beams and new internal floor, construction of roof on existing shippon and installation of roof lights, installation of windows and doors in existing openings and installation of new internal partition walls for Mr.G. Collinson, Low Hall Farm, Main Street, Whittington, LA6 2NY. **Awaiting decision.**
- 1.2 19/01484/LB** Listed building application for the installation of a wood burning stove, a vent to the side elevation and a flue and cowl to the chimney for Ms Kate Stark-Toller, 1 Croft View, Main Street, Whittington, LA6 2NX **Application permitted.**
- 1.3 19/01509/LB** Listed building application for the installation of replacement windows and doors, installation of a first floor, installation of a replacement roof on existing barn, installation of internal staircase and internal partition walls and removal of the side entrance walls for Mr Edward Mackereth, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision.**

1.4 120/00185/FUL Erection of a car port to the south elevation and construction of a balcony to the east elevation for Mr&Mrs Hugh Redmayne, Lane Foot House, Kirkby Lonsdale Road, Newton, LA6 2NZ **Awaiting decision.**

1.5 Additional to agenda 19/01484/LB Listed building application for the removal of existing fireplace, lowering hearth level and installing of a wood burning stove, a vent to the side elevation and cowl to the chimney for Ms Kate Stark-Toller, 1 Croft View, Main St, LA6 2NX **Awaiting decision.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

1506 Correspondence circulated electronically - LALC/NALC Request to local secretary for local meeting dates and venues, no reply. Advice regarding meetings circulated electronically. **Lancaster City Council** none this month. **Lancashire County Council** Temporary road closure B6254 Kirkby Lonsdale Road, Arkholme (Red Well to Storrs Hall) operative daily between 09:30 and 15:00 from Monday 2nd March until Friday 6th March or until completion of works within this period, circulated electronically and displayed on the noticeboard. Safer Road Users free event for over 60's Thursday 26th March 10:00 until 14:00 at Mere Brow, Preston. Limited spaces, please book in advance 01772537960 safetravelteam@lancashire.gov.uk Consumer Alerts – March issue circulated electronically and displayed on noticeboard.

1507 Electronic Communication discussed; collection of parishioners Email addresses to comply with confidential stored data regulations. Distributed by Cllr Fell on "Tiny Letter". Some, but not all, parishioners have signed up to receive "Whittington News" monthly, unless urgent. Contact Cllr Fell whittingtonparish@gmail.com or malcolm.fell@btconnect.com

1508 Traffic issues <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/> Flooding reported at Newton Home Lane W462196; Low Hall Barn corner W462202; The inner corner drainage grid at Low Hall Barn is not registered as a grid. Reported as a flooded highway. City Cllr Scothern reports Highways Dept to undertake work by 26th March. Potholes reported along B6254 entering the village from Kirkby Lonsdale W479564.

1509 VE 75 Commemoration weekend 8th/9th/10th May 2020 to be confirmed.

1510 Business introduced by Cllrs
Corona Virus Action Plan. Emails from Rev'd Michael Hampson regarding support required for and by parishioners. Cllrs discussed this item at length and devised a flyer to be circulated to each household and an Email to those who have registered their interest requesting for contact details of those who require assistance and for volunteers to deliver shopping or collect prescriptions.

Date of next meeting to be confirmed

Parish Assembly Monday 20th April

7.00pm in Whittington Village Hall

The Local Government Act 1972 states that 'for every parish there shall be a Parish Meeting for the purpose of discussing parish affairs and exercising any functions conferred on such meetings by any enactment...'

A Simple Guide to Parish Meetings

Parish Meetings are quite distinct from meetings of the Parish Council, although the two are often confused.

The confusion arises for several reasons

- if present, the Chairman of the Parish Council must chair the Parish Meeting;
- the Clerk to the Parish Council organises and takes the minutes of the Parish Meeting;
- the Annual Parish Meeting often takes place on the same evening as the AGM of the Parish Council.

Some of the differences are as follows

- **Any person on the electoral register** of the parish is entitled to speak at a Parish Meeting, at a meeting of the Parish Council members of the public may speak only at the Chairman's discretion.
- With the exception of the Chairman, councillors rank the same as other members of the electorate.

- Agendas for Parish Council meetings must be published three days ahead of the meeting, for Parish Meetings a skeleton agenda is usually published ahead of the meeting, but often items are added up to and even during the meeting.
- Only Councillors may request items to be placed on the agenda of a Parish Council meeting whereas any member of the electorate may do so at a Parish Meeting.
- Any matter pertinent to the parish may be discussed at a Parish Meeting, whereas at a Parish Council meeting subjects for discussion should be limited to those matters on which the council has the power to act (conferred by various Acts of Parliament).
- The press and general public have a right to attend Parish Meetings, but anyone not on the electoral register of the parish is 'stranger' and does not have the right to vote.

In a summary

A Parish Meeting is a meeting of the people of the parish.

A Parish Council Meeting is a meeting of the parish councillors.

Source - <http://askyourcouncil.uk/understanding-your-council/parish-meetings-and-parish-polls/>

Cheques this month		signed by
584 HMRC March PAYE	£79.40	Cllrs Hall and Close.
585 G.Newton expenses	£12.67	Cllrs Hall and Close.
586 Colin Hall for dog bin	£190.80	Cllrs Close and Sutherland

Dates of Meetings in 2020

Annual Parish Council Meeting & PC meeting Monday 18th May

Monday 20th July

Monday 21st September

Monday 16th November

Meetings held in Whittington Village Hall 7.00pm prompt

Preceded by an open public meeting at 6.45pm